



## **Benton County Board of Health Minutes**

Friday, November 15<sup>th</sup>, 2024

7:00am – 8:00am

Benton County Service Center - Conference Room

811 D Ave. Vinton, IA 52349

**BOH Members Present:** Tai Burkhart, Jean Ohlen, Karl Holmes, PA-C, Lori Mott, Jessica Fairbanks

**BOS Members Present:** Richard Primmer

**Staff Present:** Barbara Greenlee, Matt Even, Grace Schmidt & Monica Cox

**Guests Present:** Hayley Rippel, Benton County Auditor

### **Meeting called to order:**

- Burkhart called meeting to order at 7:04 AM

### **Approval of Agenda:**

- Motion by Fairbanks to approve agenda, seconded by Ohlen, motion passed unanimously.

### **Approval of Minutes:**

- Minutes approval was tabled for December Board of Health meeting.

### **Environmental Health – Quarterly Report**

- Environmental Health Dept. shared FY25 Q1 report detailing # of wells permitted, plugged & reconstructed, well water sampling results, Grants to Counties figures, # of private sewage disposal systems permitted, evaluated and inspected, as well as # of

Time of Transfer reports reviewed. Animal bite reports were shared, including 14 dog bites, 1 cat bite and 1 opossum bite received in Q1.

#### **Environmental Health - Discuss and approve budget/salaries for Fiscal 25-26**

- Environmental Health Dept. presented budget & salaries for FY 25-26. It was noted by Auditor Rippel that the county will not know insurance figures until December 2024, and therefore anticipated insurance costs may change. The budget and salaries for FY 25-26 presented by Benton County Environmental Health, including figures for department line items, FICA, IPERS, Medicare, Health Insurance and Flex Spending, were approved by the Board of Health contingent that budgeted health insurance figures will be updated in December per direction from the Auditor's office and/or the Board of Supervisors. Motion by Fairbanks to approve, seconded by Mott, motion passed unanimously.

#### **Public Health - Public Health Report**

- Schmidt & Cox presented monthly public health report on department activities, including the October 2024 expense report. Motion by Ohlen to approve expense report, seconded by Fairbanks, motion passed unanimously.

#### **Public Health - Discuss and approve budget/salaries for Fiscal 25-26**

- Public Health Dept. presented budget & salaries for FY 25-26. The budget and salaries for FY 25-26 presented by Benton County Public Health, including figures for department line items, FICA, IPERS, Medicare, Health Insurance and Flex Spending, were approved by the Board of Health contingent that budgeted health insurance figures will be updated in December per direction from the Auditor's office and/or the Board of Supervisors. Motion by Mott to approve, seconded by Ohlen, motion passed unanimously.

#### **Public Health - Discuss next Community Health Needs Assessment**

- Schmidt discussed next Community Health Needs Assessment (CHNA) for Benton County Public Health. Previous assessment was completed when the department fell under Virginia Gay Hospital. With hospitals in Iowa needing to complete an assessment on a 3-year cycle, and public health needing to complete an assessment only every 5 years, it was discussed when the next Community Health Needs Assessment will occur, and how in-depth the partnership should be between Benton County Public Health & Virginia Gay Hospital. It was discussed whether it would be optimal for BCPH & VGH to co-complete the next assessment, which is due Fall 2025 for VGH and would put BCPH on a 3-year cycle. Schmidt explained there was a presentation available from the State that could provide the Board with more information on the purpose of a CHNA and how an assessment is performed. Fairbanks noted she would like to see this presentation, Ohlen remarked that VGH has great knowledge and collaboration is key, Burkhart discussed the possibility of collaborating while still performing separate assessments, and Mott brought up coming back to the table next month to discuss.

**Public Comment**

- No public comment

**Adjournment:**

- Motion by Fairbanks, seconded by Mott, motion passed unanimously. Meeting adjourned at 8:26 AM.

**Next Meeting:**

Thursday, December 12<sup>th</sup>, 2024

7:00am – 8:00am

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