



## **Benton County Board of Health Minutes**

### **SPECIAL SESSION**

Tuesday, August 20<sup>th</sup>, 2024

7:00am – 8:00am

Benton County Service Center - Conference Room

811 D Ave. Vinton, IA 52349

**BOH Members Present:** Tai Burkhart, Jessica Fairbanks, Jean Ohlen, Lori Mott & Karl Holmes,  
PA-C

**BOS Members Present:**

**Staff Present:** Grace Schmidt

**Guests Present:**

### **Meeting called to order:**

- Motion by Burkhart to call meeting to order at 7:00 AM.

### **Approval of Agenda:**

- Motion by Ohlen to approve agenda, seconded by Mott, motion passed unanimously.

### **Approval of Minutes:**

- Motion by Mott to approve minutes, seconded by Holmes, motion passed unanimously.

**Public Health Director Annual Review - possible closed session based upon 21.5(1)(i) if requested by employee**

- Director Schmidt elected to not go into closed session. Chair Burkhart commended the work that has been completed over the past year, and Mott echoed this, appreciating prompt updates, punctuality and good follow-up. Ohlen looks forward to learning more about the Community Health Improvement Plan process and hearing that data come through, with Holmes anticipating the strengthening of the Clinical Program Coordinator role in the department. Director Schmidt looks forward to solidifying alignment with the 10 Essential Services in activities & reporting, and regularly meeting with the Board of Health beyond the required 6x per year to provide continual updates and discussion.

**Public Comment**

- No public comment

**Adjournment:**

- Motion by Mott, seconded by Holmes, motion passed unanimously. Meeting adjourned at 7:39 AM.

**Next Meeting:**

Thursday, September 12<sup>th</sup>, 2024

7:00am – 8:00am

Benton County Service Center - Conference Room

811 D Ave. Vinton, IA 52349